Quick manual for carriers
If you have an account for Cargoclix Timeslot, open the link **www.cargoclix.com/timeslot** and login.

If you are not registered yet, please contact your shipper or Cargoclix Support to get the customer specific registration link.
After logging in click on Carrier.

To start please choose the designated area in the menu above.

Shipper:
As a shipper please choose this point to see the timeslot bookings for your locations.

Carrier:
As a carrier please choose this point to book timeslots in the locations of your shippers.

My Cargoclix:
You find your account data and configuration here.

Help
If you need help on any site of the application, choose help in the menu above.
Choose the cargomarket.

Choose the location.

Choose the ramp group (if available).
You will always see at first the current date entries, click here to choose another date to display.

Timeslot colors:
- Darkgrey fields are not bookable (Ramp closed, Pause, etc.)
- Lightgrey fields are out of the booking period.
- Diagonal grey striped fields are booked by other customers
- White fields are bookable.
1. Please click on the white timeslot you want to book.

2. Then click on the icon Pre-book.
Please fill out the booking fields and click on Save&Close.
Your booking is saved successfully.
1. Click on the booked slot to mark it.

2. Click here to print the booking as a PDF.

3. Click here to delete the booking.
Click here to cut the booking.

Click here to copy the booking.

Click on a new white timeslot and click on Paste.
Click here to see your bookings in tabular view.
Thank you!

• If you have questions regarding to your deliveries please contact your shipper.

• If you need technical support you can contact Cargoclix Support
  Email: support@cargoclix.com
  Tel. +49 (0) 761 – 20 55 11 00